## TOWN OF OVID COMPREHENSIVE PLAN Steering Committee MEETING #7 Notes - November 17, 2016

Committee Members Present: Chairman John Hubbard, Rod Winkleblack, Toby Hertzler, William Dalrymple, Carrie Smalser, MRB Group/EDR Team: Diana Smith, Connie Sowards

Meeting began at 6:00 PM.

Notes from the October 26<sup>th</sup> meeting were reviewed and approved.

No new communications were received through the website portal.

Chairman Hubbard requested that the focus group members, who have provided email addresses, be sent steering committee minutes to keep them informed of the progress of the plan. The committee agreed and MRB Group will handle the email distributions.

Focus group meetings were discussed and committee members were brought up to date. Four group meetings have been completed and the remaining groups and their availability were discussed and dates in January were selected.

The Agricultural/Environmental and the Amish Community focus groups are scheduled for January 10<sup>th</sup> at 6PM in the training room at Town Hall/Fire Station. Connie Sowards will confirm availability of the training room with Bruce Craft. Once the training room is confirmed for the 10<sup>th</sup>, Bill Dalrymple and Connie Sowards will notify the invitees.

The Youth group is scheduled for January 3<sup>rd</sup> at 6 PM also at the training room. Rod Winkleblack will contact the youth members.

It was agreed that there will be no December steering committee meeting. Potential dates for January-March 2017 were discussed. Tentative 2017 meeting dates selected are January 25<sup>th</sup>, February 16<sup>th</sup> and March 22<sup>nd</sup>. All meetings are scheduled for 6PM in the training room at Town Hall/Fire Station. Connie will confirm with Bruce Craft.

A revised list of dates and times for the focus group and steering committee meetings will be sent out to committee members. MRB Group will send out notification of all scheduled meetings when room availability is confirmed.